

**Meeting Summary  
Initiating Agencies  
WRIA 54 Lower Spokane River  
December 16, 2003**

**Initiating Agency members recorded on the sign in sheet were:**

Doug Allen, Dept. of Ecology	Lloyd Brewer, City of Spokane
Harry McLean, Jr. City of Spokane	Stan Miller, Spokane County
Bill Gilmour, Spokane County	Reanette Boese, Spokane County
Dick Price, Stevens County PUD	Tony Delgado, Stevens County Commissioner
Brain Crossley, Spokane Tribe	Brad Blegen, City of Spokane
Jim DeGraffenreid, Lincoln County Planning	

**Introductions:** Stan Miller called the meeting to order at 2:10 pm. Initiating Agency members introduced themselves.

**WRIA 54 Planning Unit Membership/Representation:**

Stan Miller distributed a list of potential planning unit representatives for review. Many additional Planning Unit members were added to the list of potential members. The list will be updated for review and approval at the next WRIA 54 meeting.

**WRIA 54 Optional Elements**

Stan Miller lead the discussion regarding WRIA 54 optional elements. The elements discussed included water quality, fish habitat, instream flow and multi-purpose storage. Information about each optional element was discussed. No decision was made regarding which optional element(s) might be included. The discussion will be continued at the next Initiating Agency meeting.

**Operating Procedures**

Stan Miller lead the discussion regarding Operating Procedures. Doug Allen stated that a memorandum of agreement (MOA) like that of the WRIA 55/57 planning unit is not necessary. There only needs to be agreement on how the Planning Unit will function with a set of operating procedures. Lloyd Brewer stated that the City of Spokane would like to have a MOA. A copy of the 55/57 MOA was distributed by Lloyd Brewer to the Initiating Agencies. The discussion of Operating Procedures was tabled until next meeting due to time limitations.

**Wrap-up:**

The next Initiating Agency meeting was set for January 15, 2004 at 2:00 pm. Stan Miller asked if there were any members that would like to have a different meeting location. None was offered and it was decided to have the next meeting at the Spokane County Public Works building. The conference room to be used for the meeting will be announced in the Meeting Notice in January 2004.