

**Meeting Summary**  
**Implementing Agencies and Governments**  
**WRIA 54 Lower Spokane River**  
**March 18, 2004**

**Implementing Agency and Government members recorded on the sign in sheet were:**

Doug Allen, Dept. of Ecology	Lloyd Brewer, City of Spokane
Harry Mclean, City of Spokane Water	Reanette Boese, Spokane County
Bill Gilmour, Spokane County	Tony Delgado, Steven County
Mike Coster, City of Spokane Wastewater	Doug Ross, City of Medical Lake

**Introductions**

Bill Gilmour called the meeting to order at approximately 2:10 pm. Implementing Agency and Government members introduced themselves. Doug Ross from the City of Medical Lake was the only new Implementing Government. The City of Reardan had called and said they do not intend on participating in WIRA 54 because they are in Crab Creek. The City of Airway Heights called later and apologized for missing the meeting.

**Operating Procedures**

A copy of the draft memorandum of Understanding (MOU) was distributed to everyone for review. Several edits were recommended and incorporated into the draft MOU. Doug Allen commented first by stating that a MOU addressing operating procedures should be conducted by the full Planning Unit, not only the Implementing Agencies and Governments. However, he went on to say he was not an Implementing Agency or Government and therefore has not vote. He was at the meeting representing the Washington State caucus of agencies to provide guidance. After some discussion, the Implementing Agencies and Governments agreed to continue with the MOU approval/signature.

Lloyd Brewer requested clearer language regarding the draft watershed plan final step using the matrix. Lloyd wanted to make sure there would be sufficient time for the city council to review and comment on the MOU. Reanette Boese suggested “after sufficient time for review by elected or appointed officials” be added into the third sentence of section 6.3.

Doug Allen asked that instream flow be added to section 3.2 as work that should be pursued. Doug also pointed out that there needs to be some clarity in section 6.2. with regards to whether the Implementing Agency and Government participants are included in the majority vote if consensus is not reached by the other participants. It was agreed that the Implementing Agency and Government participants would not be included in the majority vote. Implementing Agencies and Governments will continue to reach decisions by consensus.

After there were no more comments, Bill stated he would send out a draft MOU via email to the Implementing Agencies and Governments next week. Bill requested that if someone had additional edits to the MOU, then please send the edit(s) to him as soon as possible so that the Implementing Agency and Government representatives can take the most up-to-date MOU to their department heads/legal department/city councils for review.

## **Potential WRIA 54 Planning Unit Membership/Representation**

A potential WRIA 54 Planning Unit membership list was distributed to everyone for review. Lloyd asked to have Mike Coster and Harry Mclean be put on the list as alternatives to Dale Arnold and Brad Blegen, respectively. It became apparent that a separate list of interested parties would need to be generated. The Implementing Agencies and Governments agreed to create an email list of people that receive all of the emails, but do not have voting rights. Tony Delgado requested that the Farm Bureau, Hay Growers Association and Irrigators Association be added to the membership list. Tony said he would provide contact names and numbers for each of these groups.

Doug stated that the new legislation HB 1338 requires all municipal water suppliers be invited to participate on the Planning Unit. The list of municipal water suppliers in Lincoln, Stevens, and Spokane counties will be obtained from Washington State Department of Health and added to the potential WRIA 54 Planning Unit list.

## **Annotated Bibliography**

Several more references will be added to the annotated bibliography that will be distributed at the April meeting. Each Implementing Agency and Government representative are requested to review the list of references and add any references they know about currently not in the bibliography.

## **Other Issues**

A Request for Quote for a facilitator for the remaining three (3) WRIA 54 Phase I meetings will be sent to three facilitator consultants next week. Spokane County will select the facilitator from the responses to the Request.

Organization of the first WRIA 54 Planning Unit meeting was discussed. A tentative date of May 13, 2004 from 10:00 am to 12:00 noon at the Spokane County Conservation District was agreed to by the Implementing Agencies and Governments.

## **Wrap-up**

The next Implementing Agency and Government meeting will occur on April 14, 2004 at the Spokane County Conservation District building located at 210 North Havana.