

Meeting Summary
WRIA 54 Lower Spokane River
December 2, 2004

Initiating Agency and Implementing Government members recorded on the sign in sheet were:

Lloyd Brewer, City of Spokane	Mark Curtis, Spokane County Conservation District
Dick Price, Stevens County PUD #1	Rob Lindsay, Spokane County
Brian Crossley, Spokane Tribe	Bill Gilmour, Spokane County
Jim DeGraffenreid, Lincoln County	Keith Holliday, WDOE
Jim Bailey, Golder Associates	Christy Brown, CLB Planning
Shallan Dawson, Spokane County Conservation Dist	

Meeting began at 10:00 am

Christy Brown opened the meeting at 10:00 am. Around the room each attendee introduced them self.

Christy Brown explained the Attendance Log that was being sent around. This Log includes attendance for any one that has attended a meeting and signed in beginning May 15, 2004. This sheet tracks the attendance and dates of attendance at the monthly Planning Unit meetings.

The October 27, 2004 WRIA 54 meeting summary was distributed, reviewed and approved without changes. Jim DeGraffenreid motioned to accept the October 27, 2004 meeting summary and Bill Gilmour seconded.

Public Comment

There were no public comments.

Memorandum of Agreement (MOA) Update

Bill Gilmour and Rob Lindsay provided an update on the status of the MOA. Three signed signature pages from the Stevens County PUD #1, Spokane Tribe and Lincoln County have been received. Concerns from Spokane County regarding some of the MOA language are expected to be worked out over the next month. A finalized MOA between the Initiating Agencies maybe possible by the end of January 2005.

Public Meeting Planning

Bill Gilmour explained what methods Spokane County used to get the word out to the public regarding the upcoming public meetings. Several methods were used including; advertisements in six publications, flyers announcing the meetings were posted in almost every town within WRIA 54, a press release and an email to all potential Planning Unit members requesting their input and support. Bill presented what he thought would be a good agenda for the public meetings. It consisted of; Introductions, Meeting Objectives and Public Participation, What is Watershed Planning?, and Discussion and Feedback. The group supported the general outline and content of the presentations. With an approved agenda, Bill and Christy will sketch out the meeting details and work with Rob Lindsay to develop the necessary information, handouts and visual aids for the public meetings.

Bill presented what handouts he thought would be available for the public to take and what wall posters would be used. Handouts included copies of; the Agenda, Watershed Management Act, a location map with the phase objectives and contacts on the back, the Phase II scope of work, and the list of potential Planning Unit members.

The wall posters included an abbreviated Scope of Work, the Phase objectives, a large location map, a large map with a Land sat photograph as background, the list of potential Planning Unit members and a meeting questionnaire/feedback.

Keith Holliday suggested that it might be a little early to get the public to offer up issues. Christy described how she intended to operate the Discussion and Feedback portion of the public meeting. If there is a small group then we would all sit in a circle and open it up for discussion. If there is a larger crowd, then Christy would break the crowd into smaller groups of 4-5 people.

Bill Gilmour stated that the public issues might fit into one of the tasks in the scope of work.

Dick Price mentioned the SEPA guidelines/regulations might assist people with background information needed to review the WRIA 54 Phase II Scope of Work.

Public Comment

There were no public comments.

Wrap-up and Adjourn

The meeting times and locations were assessed relative to attracting watershed planning volunteers. Increasing the number of landowners and community members is essential to validate the watershed planning process. The alternating of daytime and evening time meetings and alternating locations for meetings hopefully would increase attendance. Tuesday evening meetings and Wednesday morning meetings were selected as the tentative days for meetings. The meeting location will be variable and based on what new locations can be found.

The next meeting is set for Tuesday January 25th, 2005 from 5:00 pm to 7:00 pm at the Willow Bay Resort.

The meeting was adjourned at 12:00 noon.